



WILLOW PASS
• C E N T E R •



Approved Security Guard Companies

The following companies have registered with the City of Concord Police Department and been approved by the facility.

Admiral Security Services

(888) 471-1128 ext. 106

admiralsecurityservices.com

servicerequest@admiralsecurityservices.com

American Security Agency, Inc

(925) 482-5127

asa_dec2009@yahoo.com

Delta One Security

(707) 425-9346

www.deltaonesecurity.com

Delta.one@sbcglobal.net

Guardian Security Agency

(925) 356-3034

www.guardiansecurityagency.com

Security Enforcement Alliance

(855) 812-1732

<http://securityea.webs.com>

Tin Star Security

(888) 368-6811

www.tinstarsecurity.com

Jason@tinstarsecurity.com

Security Company Requirements:

- A. Provide Facility with a copy of the security contract at least 30 days prior to the event.
 - 1. The contract must clearly state the cost and the hours the guards are scheduled to be present.
- B. Security staff must be in uniform.
- C. Security staff must act and look professional at all times.
- D. The required number of guards must be on time as per the contract on file with the facility. Security must remain on the premises the entire time; to the end of contracted time with the renter.
- E. Security Companies are not allowed to modify hours of contract without approval of the facility.
- F. Security Companies must comply with all requirements set forth in Sections 54-81 through 54-188 of the Concord Municipal Code

The Security Company, during your event, must:

- A. Check in with you, the renter, and the Facility Representative on duty.
 - 1. Notify you and the Facility Representative of guard placement
 - 2. Inform you and the Facility Representative of their job duties
- B. Monitor all entrances and exits:
 - 1. Watch for & remove
 - a) Uninvited guests
 - b) Intoxicated guests
 - c) Drugs
 - d) Weapons
 - 2. Enforce the maximum capacity for your event as stated on the Rental Contract
- C. Constantly during the event:
 - 1. Walk through building and check
 - a) Hallways
 - b) Bathrooms
 - c) Areas of building not being used
 - 2. Monitor outside areas surrounding building
 - 3. Monitor Parking lots
 - 4. Do not allow drinking or loitering outside the facility
- D. Work with City staff to ensure the safety of all patrons by:
 - 1. Communicating issues and concerns to you, the renter, and the Facility Representative.
 - 2. Making sure facility and surrounding areas are safe
- E. City staff must be notified in the event police need to be called